

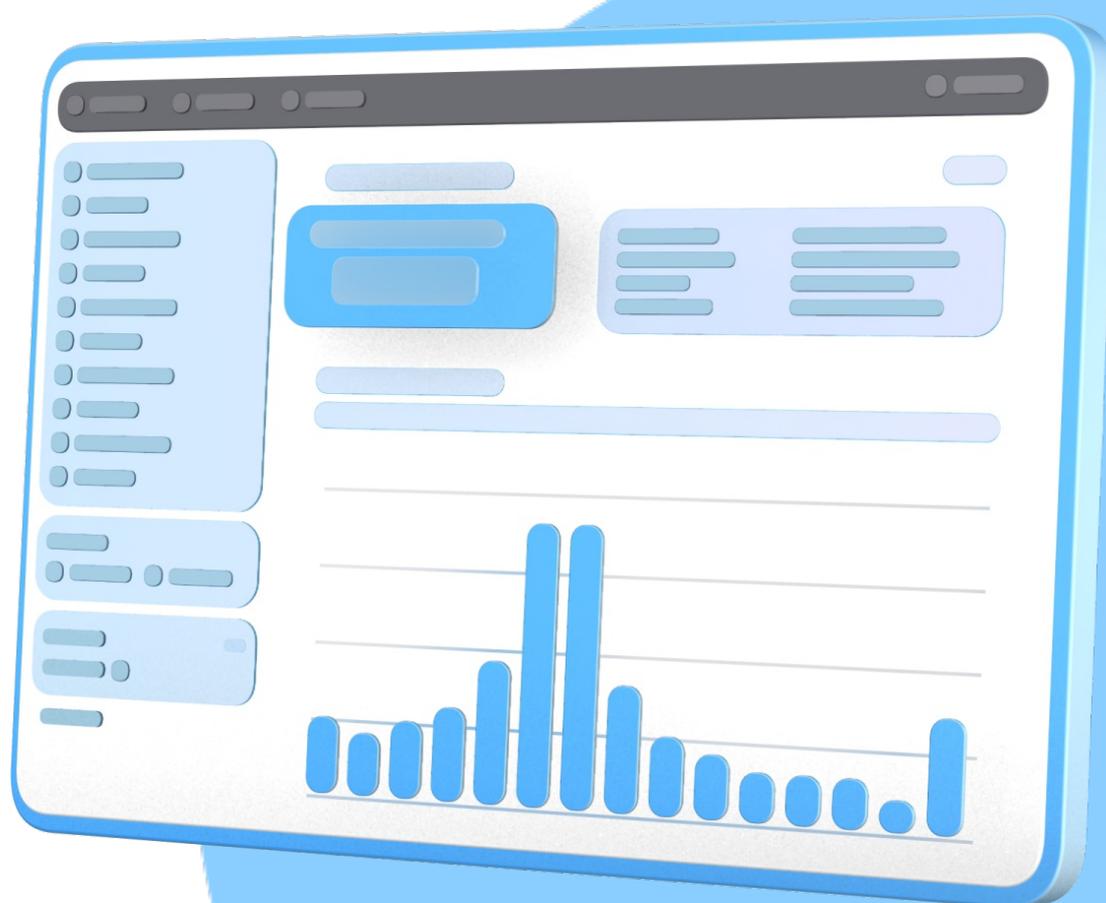


7 August 2025

Salary report

Administrative Worker

Administration



Administrative Worker

gross total monthly
salary(median)
1,317 EUR

Region: Slovak Republic, Trenčín region

Work experience: all experience levels

Company size: large company (250 or more employees)

Education: all education levels

Industry: all industries

Methodology: Regress model, 2385 real salaries

Salary: gross, total, monthly

What are your working hours: Full time

Examples of represented

companies: VŠZP, Elster s.r.o., Delta

Electronics (Slovakia), s.r.o.,

VACUUMSCHMELZE, s.r.o., Hella

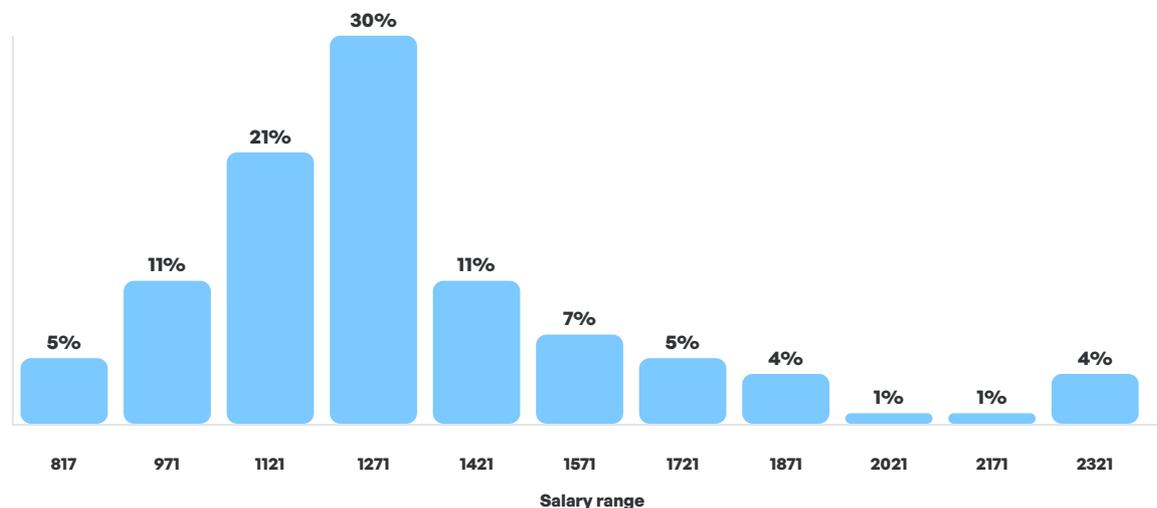
Slovakia Front-Lighting s.r.o.

Description of job position

- **Transcribing documents using computers.**
- **Recording of incoming and outgoing correspondence.**
- **Handling corporate correspondence, email, and phone calls.**
- **Operating copier and fax equipment.**
- **Filing and locating documents.**
- **Welcoming and taking care of visitors, preparing and serving refreshments.**
- **Recording the minutes in meetings and negotiations.**
- **Reserving accommodation, travel tickets, airline tickets, and similar tasks.**
- **Responsibility for purchasing office supplies and other goods consumed on a daily basis.**
- **Managing the cash box and responsibility for entrusted cash and valuables.**

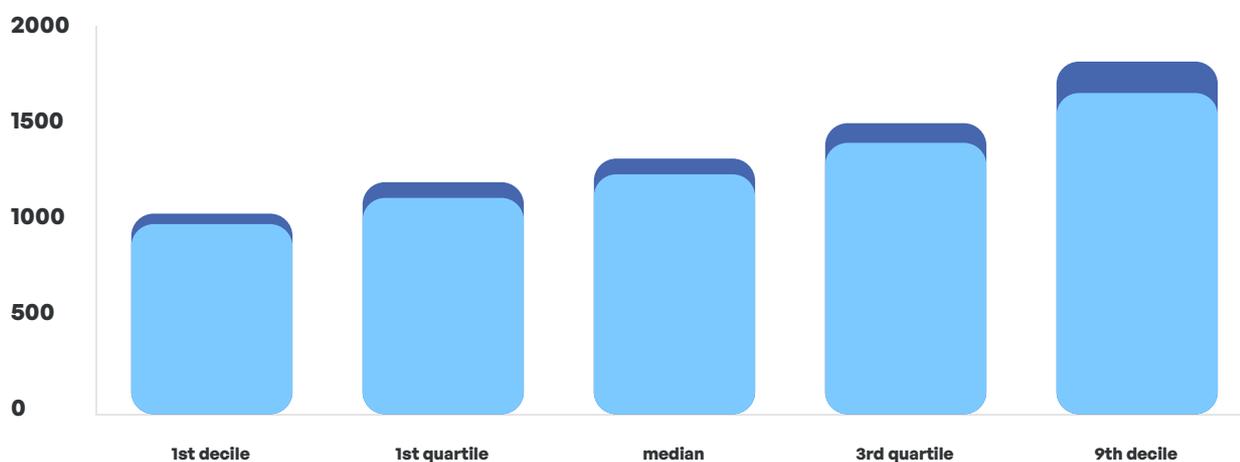
Salary ranges

Region: Slovak Republic, Trenčín region | Company size: large company (250 or more employees)



Salary span

Region: Slovak Republic, Trenčín region | Company size: large company (250 or more employees)

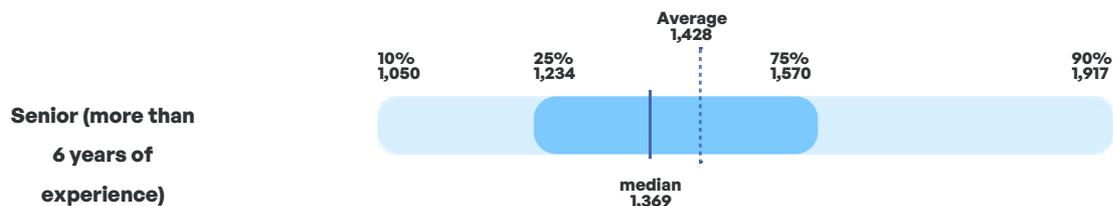
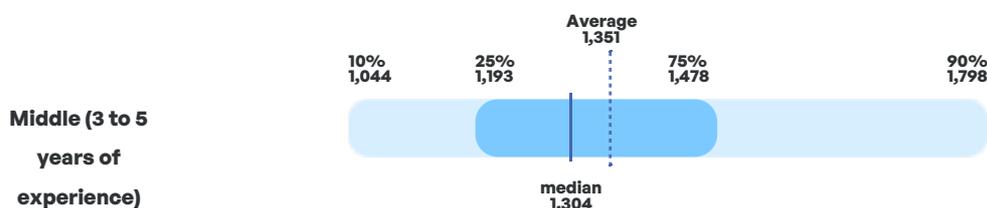
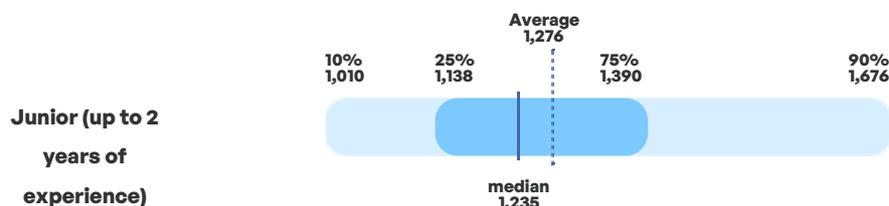


	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Basic salary	1,273	976	1,123	1,238	1,397	1,665
Total salary	1,369	1,038	1,198	1,317	1,499	1,824

**The total income includes a proportionate share of the financial benefits received throughout the year (e.g. Christmas bonus salary, bonus, commission) and the monthly variable salary component.

Salaries by work experience

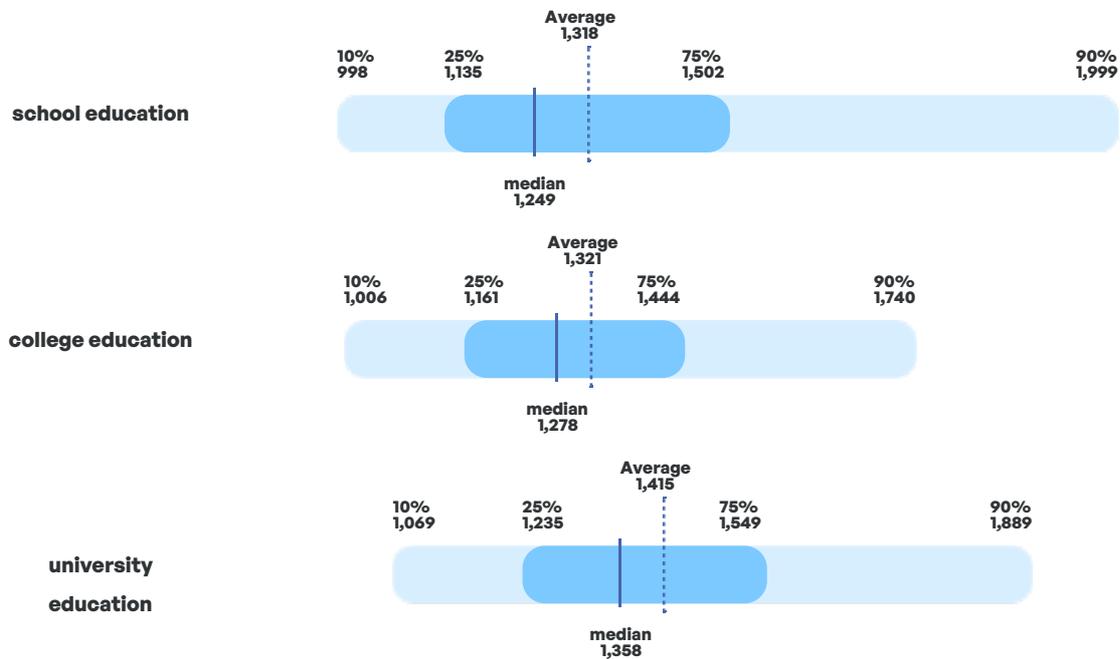
Region: Slovak Republic, Trenčín region | Company size: large company (250 or more employees)



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Junior (up to 2 years of experience)	1,276	1,010	1,138	1,235	1,390	1,676
Middle (3 to 5 years of experience)	1,351	1,044	1,193	1,304	1,478	1,798
Senior (more than 6 years of experience)	1,428	1,050	1,234	1,369	1,570	1,917

Salaries by education

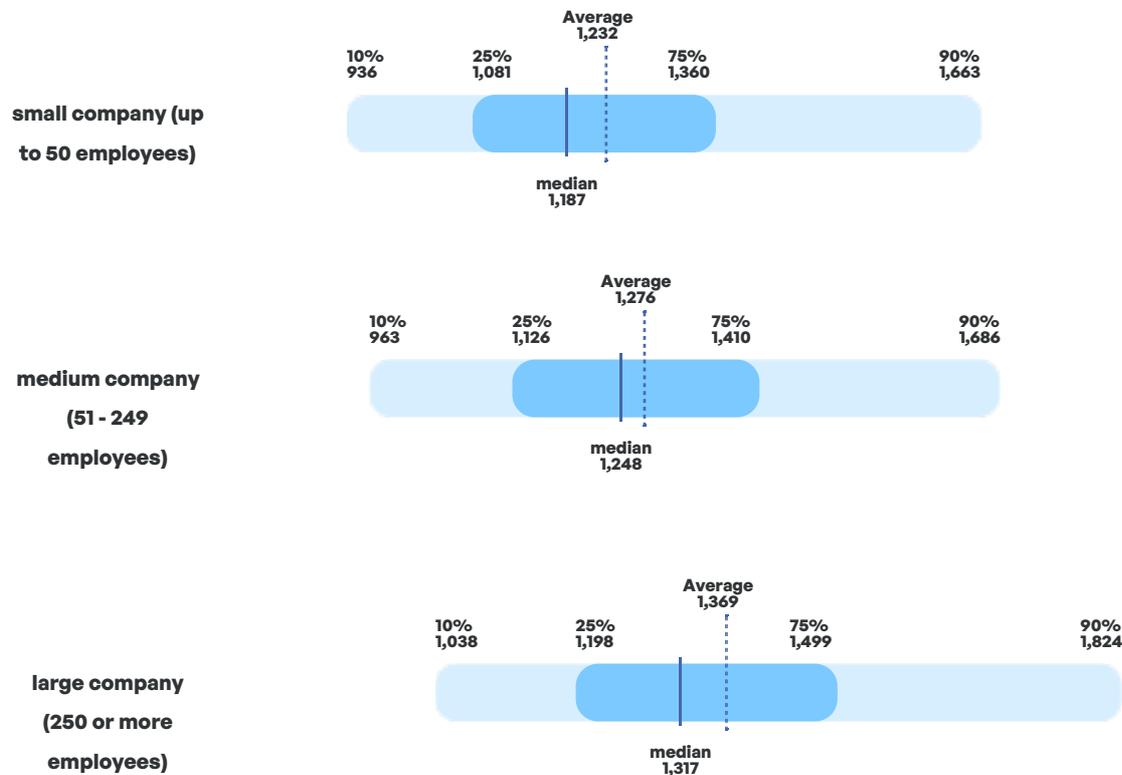
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	Average	1st decile	1st quartile	median	3rd quartile	9th decile
school education	1,318	998	1,135	1,249	1,502	1,999
college education	1,321	1,006	1,161	1,278	1,444	1,740
university education	1,415	1,069	1,235	1,358	1,549	1,889

Salaries by company size

Region: Slovak Republic, Trenčín region



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
small company (up to 50 employees)	1,232	936	1,081	1,187	1,360	1,663
medium company (51 - 249 employees)	1,276	963	1,126	1,248	1,410	1,686
large company (250 or more employees)	1,369	1,038	1,198	1,317	1,499	1,824

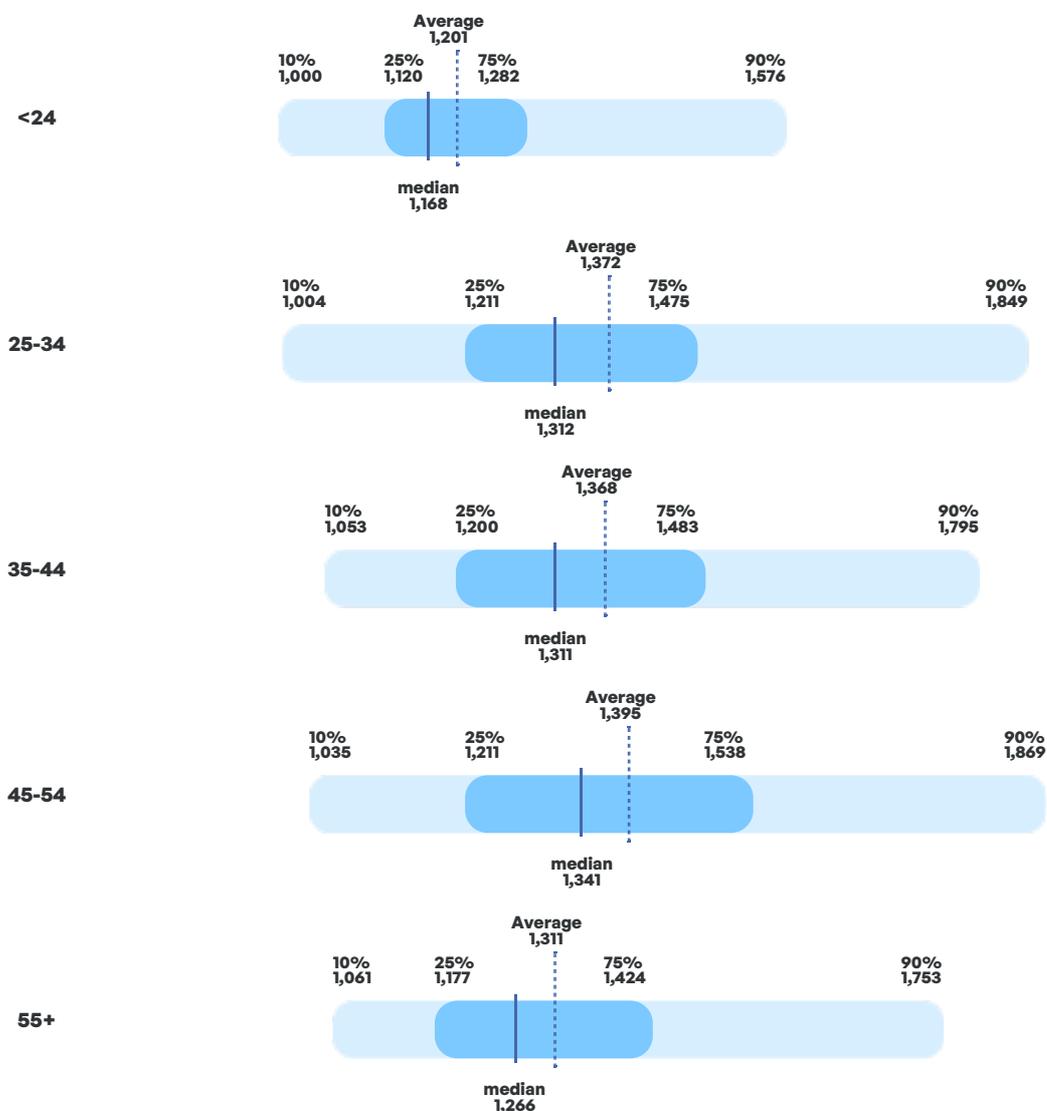
Salaries by regions

Company size: large company (250 or more employees)

	Average	1st decile	1st quartile	median	3rd quartile	9th decile
Banská Bystrica region	1,349	1,001	1,189	1,318	1,494	1,816
Bratislava region	1,669	1,173	1,431	1,603	1,823	2,210
Košice region	1,376	964	1,182	1,329	1,507	1,841
Nitra region	1,418	1,002	1,216	1,366	1,560	1,881
Prešov region	1,354	1,004	1,167	1,295	1,478	1,790
Trenčín region	1,369	1,038	1,198	1,317	1,499	1,824
Trnava region	1,468	1,061	1,282	1,417	1,596	1,979
Žilina region	1,367	976	1,183	1,327	1,492	1,762

Salaries by age group

Region: Slovak Republic, Trenčín region | Company size: large company (250 or more employees)



	Average	1st decile	1st quartile	median	3rd quartile	9th decile
<24	1,201	1,000	1,120	1,168	1,282	1,576
25-34	1,372	1,004	1,211	1,312	1,475	1,849
35-44	1,368	1,053	1,200	1,311	1,483	1,795
45-54	1,395	1,035	1,211	1,341	1,538	1,869
55+	1,311	1,061	1,177	1,266	1,424	1,753

Compensation mix

Variable salary component

33%

of employees state that they are getting a variable salary component and its average value is 200 EUR per month.

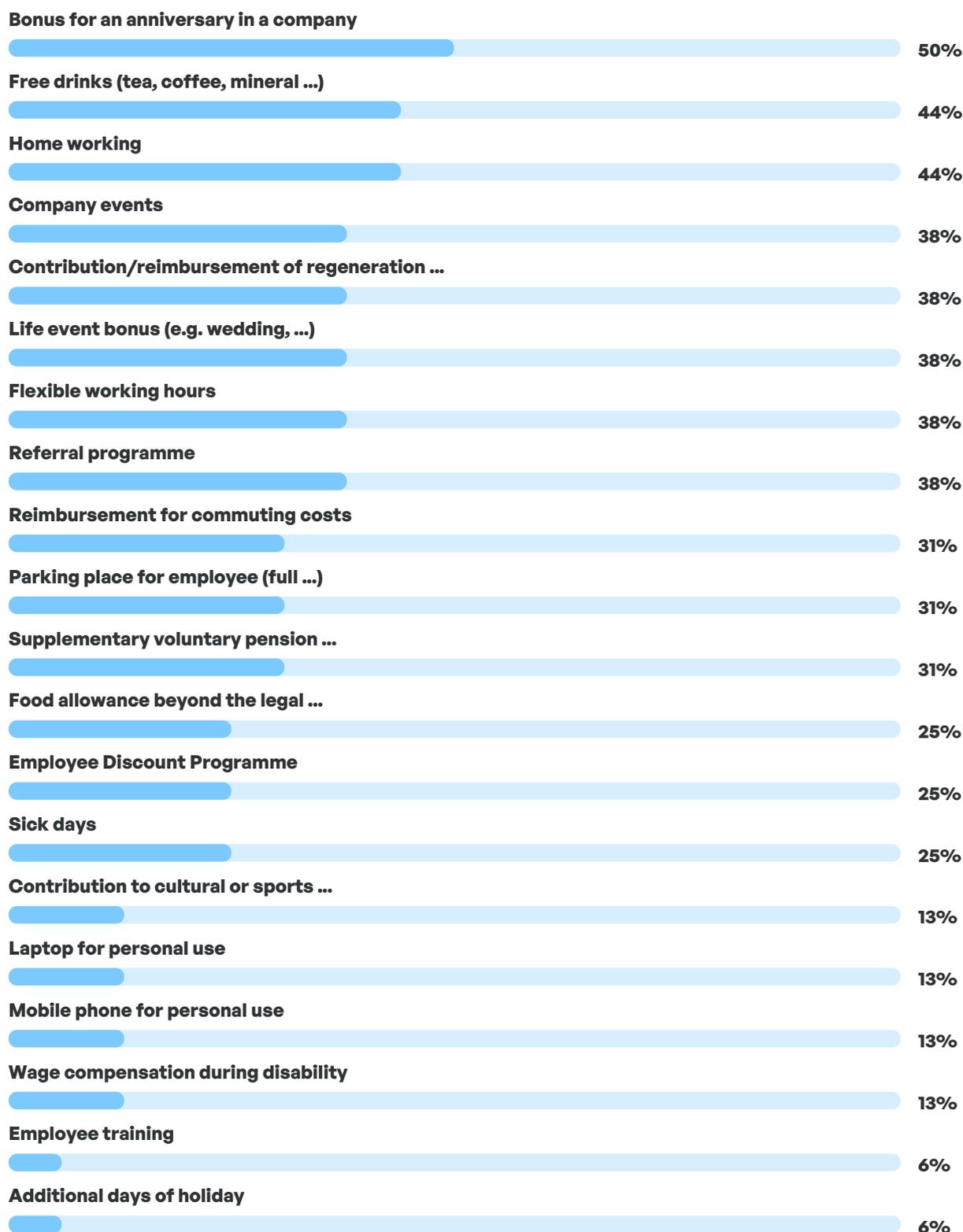
Christmas bonus, quarterly or semi-annual bonuses, annual bonus

50%

of employees state that they receive a bonus and that the mean value of this bonus is 1,150 EUR annually.

Non-financial benefits

Region: Slovak Republic, Trenčín region | Company size: large company (250 or more employees)



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